



Association des Etats Généraux des Etudiants de l'Europe

AEGEE-Groningen
P.O. Box 1456
9701 BL Groningen (NL)

Office: Pelsterstraat 23
Tel : +31 050 363 5634
E-mail : board@aegee-groningen.nl
Internet : www.aegee-groningen.nl

Privacy policy of AEGEE-Groningen

In this Privacy Policy you can read which personal data is asked and used by AEGEE-Groningen and for what purpose. Besides, this document states (some of your personal) the rights and possibilities to act regarding personal data.

If you wish to use one of the granted rights, or if you would like more information about our Privacy Policy, do not hesitate to approach AEGEE-Groningen via e-mail or telephone. The same applies if you wish to contact AEGEE-Groningen for suggestions.

Identity of AEGEE-Groningen

Naam: AEGEE-Groningen

Short description: AEGEE-Groningen is a European student association in Groningen. The association is part of the European Network of AEGEE-Europe. There are many local activities within Groningen, amongst which cultural exchanges. Furthermore, there are many European Events, such as Agorae and Summer Universities in which members can participate. The association is very involved in social, but also content focused, activities.

Your rights

You have the following possibilities concerning your rights:

- you can request information on which of your personal data AEGEE-Groningen has and uses;
- you can request the deletion of these personal data, or request amendments of these data:
 - o if you wish to delete a personal data marked with a *, this means you can no longer be a member of AEGEE-Groningen;
 - o if you wish to delete or amend personal data without a *, you can remain a member;
 - o if you wish to amend data with a *, these have to be correct and match your documents (exceptions can be made for first names if requested).
- if you have declared you wanted to be included in the list of people who are no longer a member, you can change this at any time;
- if AEGEE-Groningen does not respond to your request within a month or if you disagree with our Data Policy, you can object against the use and processing of your personal data.



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Personal Data that AEGEE-Groningen asks from members

AEGEE-Groningen requests the following personal data of members:

- first name and surname*;
- date of Birth*;
- telephone number*;
- e-mail*;
- institution of study*;
- IBAN and bank account holder name*;
- student number*;
- address*;
- study;
- participation of (some) activities.

*necessary for membership

The collection of the data (*) is necessary for the subsidy AEGEE-Groningen requests each year, but also for the communication towards members. Without the subsidy and without communication, AEGEE-Groningen will not be able to organize, nor inform members of, local and European activities. Finally, the administration of members is obligatory according to the statutes and the law.

Incidental collection of personal data:

- information on allergies;
- information on location.

If you no longer want to remain a member of AEGEE-Groningen, you can choose to let AEGEE-Groningen register (some) of your personal data. If you accept this, you will be included on the list of people who are no longer a member. This means that AEGEE-Groningen can contact you in the future for special and/or specific activities.

If your personal data (this can only involve your name) is registered in a document that AEGEE-Groningen has to send to the Central Executive Board for Student Organizations (CUOS), this data will be kept for three years. Afterwards, your name will be made anonymous in the document.

The personal data AEGEE-Groningen uses incidentally are either necessary out of vital interest, or to guarantee your safety (e.g. registering location information during hitch hiking competitions).

If you have been a board member of AEGEE-Groningen, we register your first name and surname and address (digital and non-digital) in the former board list. Of course, if you confirm in writing

AEGEE-Groningen is registered at the Groningen Chamber of Commerce No. 40025790

Bank Account Rabobank Groningen 13.15.03.278



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that you do not want this and you are no longer a member nor an alumni-member, we will delete your personal data.

In our yearbook AEGEE-Groningen includes your first name and surname. This is not mandatory for membership, if you want to be excluded of the yearbook you can confirm this by writing an email to the board. The can same apply for a possible special edition.

AEGEE-Groningen registers incidents in a list. If you are involved in an incident within the association, your personal data will be made anonymous in this list. The list serves the purpose of knowing the process, the (if applicable) solution and consequences. These data are only accessible for the board and do not involve personal data.

The personal data AEGEE-Groningen requests of alumni-members

AEGEE-Groningen requests the following personal data of alumni-members:

- first name and surname*;
- date of Birth*;
- telephone number*;
- e-mail*;
- IBAN and bank account holder name*;
- current occupation (job/study);
- address.

These data will be used for the communication and organization of alumni-activities and the withdrawal of the membership fee.

The personal data AEGEE-Groningen can requests of non-members

In some events AEGEE-Groningen, for the purpose of information, promotion and/or participation in an event or activity, needs some of your personal data and will request the needed information. This may involve:

- first name and surname;
- e-mail;
- address;
- telephone number;
- IBAN and bank account holder name.

All data used for specific activities or events (of non-members) will be used incidentally. After the event or activity has taken place and the possible fee has been payed, all the collected data of non-members for the given purpose will be deleted.



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The purposes for which AEGEE-Groningen uses your data

AEGEE-Groningen uses your personal data for the execution of the agreement (membership and the activities that are offered for members), this is in accordance to the law EU-AVG article 6, under 1b GDPR. This means that as long as you remain a member of AEGEE-Groningen, we need the personal data with * to offer activities.

If necessary, AEGEE-Groningen will request data in some additional cases for specific purposes, for example for the participation of a cultural exchange. For the use of these data, you will be asked permission, which is in accordance with the law EU-AVG article 6 under 1a GDPR. After the full completion of the agreement, the requested data for the agreement will be deleted.

The protection of your personal data

AEGEE-Groningen undertakes technical and organizational measures to protect your data. This involves, amongst others, a register of data processing, digital passwords and a limitation of people who have access to personal data.

In case your personal data change, you are to announce these changes to us. Besides, in some cases AEGEE-Groningen will ask your information to verify the data (to guarantee data quality). An example of this may be the data we need to deliver a product ordered from the webshop.

In the event of a data breach, under the condition it involves your personal data and may be of risk for you (through those data), we will inform you of the breach. The same applies for (digital) security breaches that may involve and harm your personal data.

Receivers of personal data

To execute the agreement (membership and offered activities for members), AEGEE-Groningen provides the following institutes with data:

- the Central Executive Board for Student Organizations (CUOS) on behalf of the University of Groningen. This board has an executive mandate and executes plans on the matter of subsidies and the housing of organizations. Besides, the CUOS advises on the division of board grants. AEGEE-Groningen yearly applies for subsidy and housing as association. Moreover, we apply for board grants. To apply for the subsidy and housing, AEGEE-Groningen provides the following data of members: first name and surname, student number, institution of study and date of birth) to the CUOS;
- AEGEE-Groningen is part of the network of AEGEE-Europe. To be able to be a part of this network and European Student Platform, AEGEE-Europe demands locals (AEGEE-Groningen too), to provide a list of members. This only includes first names and surnames. Besides, there is the possibility to make use of intranet within AEGEE-Europe.

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The purpose of data providing regarding intranet is only obligatory when members want to participate in European Events. If you wish to learn more about the data policy of AEGEE-Europe, you can find more information in the Data Privacy Policy Statement on page 87-93:

<http://www.zeus.aegee.org/portal/wp-content/uploads/CIA-28.1-3.pdf>

As mentioned earlier, in some cases data will be requested for the execution of a specific activity or goal. If this involves the provision of data to other partners, this will be asked or mentioned specifically.